

FIRST RESPONDER JOINT INSURANCE FUND

FUND COMMISSIONERS' REORGANIZATION MEETING MINUTES

January 9, 2019

I. Call to Order – Chuck Hartsoe, Administrator

The meeting was called to order at 9:40 a.m.

II. Open Public Meetings Statement – Chuck Hartsoe, Administrator

The Open Public Meetings Act was read.

III. Flag Salute and Moment of Silence

IV. Roll Call

Pursuant to Appendix “A”

V. Introduction of Guests

There were no introductions.

VI. Old Business

There was no old business.

VII. New Business

A. Nominating Committee Report – Chuck Hartsoe

1. Election of Officers to Serve Full Fund and Executive Committee

- a. Chairperson
- b. Vice-Chairperson
- c. Secretary

The administrator stated that the following fund commissioners were recommended to serve the Full Fund and Executive Committee as officers:

Chairperson	Chief James Carbin, Monroe BOFC #2
Vice Chairperson	Chief Steven Scholey, Bordentown BOFC #1
Secretary	Joseph Jackson, Berlin Township BOFC #1

There were no additional nominations.

Motion to approve Resolution 2019-01 Authorizing the Election of the officers as presented to serve the Full Fund and Executive Committee for the 2019 Fund Year.

Moved: Chief James Carbin

Seconded: Chief Mark Antozzeski

Vote: Approved: Unanimous Nay:

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2. **Election of Executive Committee & Alternate Executive Committee Members**

The administrator stated that the nominating committee recommended the following fund commissioners to serve as Executive Committee members:

Chief John Retalis, Hamilton BOFC #7
James Turcich, Delran BOFC #1

There were no additional nominations.

Motion to approve Resolution 2019-02 Authorizing the Election of the Executive Committee as presented to serve for the 2019 Fund Year.

Moved: Chief Mark Antozzeski

Seconded: Dep. Chief Chris Burnett

Vote: Approved: Unanimous Nay:

The administrator stated that the nominating committee recommended the following fund commissioners to serve as Alternate Executive Committee members:

Alternate #1 Chief Mark Antozzeski, Hamilton BOFC #9
Alternate #2 Dep. Chief Chris Burnett, Mount Laurel Fire District #1
Alternate #3 Franklin Jackson, Haddon BOFC #1

Motion to approve Resolution 2019-03 Authorizing the Election of the Alternates as presented to serve for the 2019 fund year.

Moved: James Turcich

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

3. **Appointment of a MEL Delegate**

Chief Mark Antozzeski volunteered to continue to serve as the Fund's representative to the MEL for 2019.

Motion to appoint Chief Mark Antozzeski as the 2019 MEL Delegate.

Moved: Chief James Carbin

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

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EXECUTIVE COMMITTEE'S REORGANIZATION MEETING MINUTES

January 9, 2019

I. Call to Order – Chief James Carbin, Chairperson

The meeting was called to order at 9:46 a.m.

II. Open Public Meetings Statement – Chief James Carbin, Chairperson

The Open Public Meetings Act was read.

III. Roll Call

Executive Committee

Joseph Jackson	Berlin Twp. BOFC #1	Present
Chief Steven Scholey	Bordentown BOFC #1	Present
James Turcich	Delran BOFC #1	Present
John Retalis	Hamilton BOFC #7	Present
Chief James Carbin	Monroe BOFC #2	Present

Alternate Executive Committee

Chief Mark Antozzeski	Hamilton BOFC #9	Present
Dep. C. Christopher Burnett	Mt. Laurel Fire District #1	Present
Franklin Jackson V	Haddon BOFC #1	Absent

Fund Commissioners

Joseph Robinson	Beverly City BOFC	Present
Robert MacFarland	Bordentown BOFC #2	Present
Stephen Earl	Brick BOFC #2	Absent
James Lepore, Jr.	Brick BOFC #3/Brick Joint	Absent
Charles Jones	Chesterfield BOFC#2	Absent
Richard Dietrich	Cinnaminson BOFC #1	Present
Jim D'Ambrosio	Commercial BOFC #3	Absent
Gerald Maresca	Englishtown BOFC #1	Absent
Brian Richardson	Florence BOFC #1	Absent
Philip Knast	Gloucester BOFC #1	Absent
Barry Engelbert	Gloucester BOFC #5	Absent
Chief Michael Brezee	Gloucester BOFC #6	Absent
James Hawco	Haddon BOFC #4	Absent
Gene Argenti	Hamilton BOFC #2	Absent
Helen Serben	Hamilton BOFC #4	Absent
Chief Mark Antozzeski	Hamilton BOFC #9	Absent
Timothy Lynch	Hopewell Township BOFC	Absent
Rodolfo Brito	Jackson BOFC #3	Absent
Brian Wright	Jamesburg BOFC #1	Absent

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Frank Weindel	Lindenwold BOFC #1	Absent
John Marini	Manalapan BOFC #2	Absent
Chris Barkalow	Manasquan BOFC #1	Present
Chief Robert Holmes	Marlboro BOFC #3	Absent
Larry Cier	Millstone BOFC#1	Absent
Vincent Dilieto	Monroe BOFC #1	Absent
Gerald Kaplan	Monroe BOFC #3	Absent
John Campanella	Pine Hill BOFC #1	Present
Krishna Jagannathan	Plainsboro BOFC #1	Absent
Chief Patrick Dolgos	Washington BOFC #1	Absent

Alternate Fund Commissioners Present

Wayne Hans	Lindenwold BOFC #1
Andrew Popso	Florence BOFC #1

Also Present

Joseph M Cunningham, Sr.	Delran BOFC #1
Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk and Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing Arnstein & Lehr LLP
Richard Lorentzen	Treasurer
Lisa Pflug	Highland Claim Services
Missy Pudimott	Medlogix
Maria Longworth	
Don Ruprecht	J.A. Montgomery Risk Control Services
Terry Burke	AJ Gallagher
John Dempsey	
Roger Butler	Barclay Insurance Group
Skip Bean	Henry Bean & Sons Insurance
Steve Walsh	EJA/Capacity Insurance
Bonnie Ridolfino	Hardenbergh Insurance Group
Roger Leonard	Leonard O'Neil Insurance
Ryan Jones	Rue Insurance
Adam Behr	

IV. Introduction of Guests

Chris Barkalow of the Manasquan BOFC #1 introduced himself as the fund commissioner to newest member of the Fund.

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V. Executive Committee Business

A. **Approval of the December 5, 2018 Executive Committee Open and Closed Meeting Minutes**

Motion to approve the December 5, 2018 Executive Committee Open and Closed Meeting Minutes.

Moved: James Turcich

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

B. **Reports**

1. **Chairperson – Chief James Carbin**

Chairperson Carbin thanked everyone in attendance for their continued support and participation in the Fund.

2. **MEL Delegate Report – Chief Mark Antozzeski**

As per the report included in the agenda package.

Chief Antozzeski stated that he was participating on the MEL's safety and education subcommittee. He stated that the subcommittee was working on new training materials including training geared toward the fire service.

3. **Secretary – Joseph Jackson**

There was no report.

4. **Attorney – Saul Ewing Arnstein & Lehr LLP – M. Paige Berry**

As per the report distributed at the meeting.

The fund attorney presented the following resolutions:

Resolutions - 2019-04 through 2019-23

- a. Authorizing the Award of a Non-Fair and Open Contract for Services with Actuary - The Actuarial Advantage - 2019-04
- b. Authorizing the Award of a Non-Fair and Open Contract for Services with Attorney – Saul Ewing Arnstein & Lehr LLP - 2019-05
- c. Authorizing the Award of a Non-Fair and Open Contract for Services with Auditor - Withum, Smith & Brown - 2019-06
- d. Authorizing the Award of a Non-Fair and Open Contract for Services with Claims Servicing - Highland Claim Services, Inc. - 2019-07
- e. Authorizing the Award of a Non-Fair and Open Contract with Custodian of Funds - Richard Lorentzen - 2019-08
- f. Authorizing the Execution of Contract with Investment Manager – PFM Asset Management, LLC - 2019-09
- g. Authorizing the Award of a Non-Fair and Open Contract for Services with Loss Control/ Safety Administrator - J.A. Montgomery Risk Control Services - 2019-10
- h. Authorizing the Award of a Non-Fair and Open Contract for Services with Managed Care Organization – Medlogix 2019-11
- i. Appointing Litigation Defense Counsel - 2019-12
- j. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained - 2019-13

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7. **Managed Care Organization – Medlogix**

As per the report included in the agenda package.

Missy Pudimott stated that the information packet for the First Report of Injury, PPO, Managed Care and Pharmacy Services was recently sent to all members. She stated that packets would be resent James Turcich, Joseph Jackson, Deputy Chief Christopher Burnett and Chris Barkalow. She asked that if there were any other members that did not receive the packet to contact her directly.

8. **Loss Control Specialist – J.A. Montgomery Risk Control**

Don Ruprecht stated that there was one outstanding loss control visit and that he had been working with their risk management consultant to assist in scheduling the visits.

Don stated that the MSI was working on new model drug and alcohol CDL and Non-CDL policies. He stated that the new policies would be posted shortly.

C. **Old Business**

There was no old business.

D. **New Business**

There was no new business.

E. **Public Comment**

There was no public comment.

F. **Closed Session**

Motion to adjourn Open Session.

Moved: Chief Steven Scholey

Seconded: James Turcich

Voted: Approved: Unanimous Nay:

Open Session adjourned at 10:15 a.m.

G. **Open Session Resumes**

Motion to return to Open Session.

Moved: Chief John Retalis

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

Open Session resumed at 10:29 a.m.

H. **Claims Payment Authorization and Other Actions Established in Closed Session**

Motion to approve claim payments and authorize actions established in Closed Session.

Moved: Chief Steven Scholey

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

I. **Adjournment**

Motion to adjourn the meeting.

Moved: John Retalis

Seconded: Chief Steven Scholey

Vote: Approved: Unanimous Nay:

The meeting was adjourned at 10:30 a.m.

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The next meeting will be held at **9:30 a.m. on May 8, 2019** at the Monroe BOFC #2.

Respectfully Submitted,

Authorized Signature

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Appendix "A"

Members represented in attendance at the January 9, 2019 meeting:

Berlin Township BOFC #1
Beverly City BOFC #1
Bordentown BOFC #1
Bordentown BOFC #2
Cinnaminson BOFC #1
Delran BOFC #1
Florence BOFC #1
Hamilton BOFC #7
Hamilton BOFC #9
Lindenwold BOFC
Manasquan BOFC #2
Monroe BOFC #2
Mount Laurel Fire District #1
Pine Hill BOFC #1

Also present were:

Chuck Hartsoe
Barbara Murphy
Michaelene Miller
M. Paige Berry
Richard Lorentzen
Lisa Pflug
Missy Pudimott
Maria Longworth
Don Ruprecht
Terry Burke
John Dempsey
Roger Butler
Skip Bean
Steve Walsh
Bonnie Ridolfino
Roger Leonard
Ryan Jones
Adam Behr

PEGAS
PEGAS/Risk and Loss Managers, Inc.

Saul Ewing Arnstein & Lehr LLP
Treasurer
Highland Claim Services
Medlogix

J.A. Montgomery Risk Control Services
AJ Gallagher

Barclay Insurance Group
Henry Bean & Sons Insurance
EJA/Capacity Insurance
Hardenbergh Insurance Group
Leonard O'Neil Insurance
Rue Insurance