

# FIRST RESPONDER JOINT INSURANCE FUND

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## GENERAL FUND AND EXECUTIVE COMMITTEE'S MEETING MINUTES

September 22, 2021

### I. Call to Order – Chief James Carbin, Chairperson

The meeting was called to order via zoom at 9:31 a.m. by Chairperson Carbin.

### II. Open Public Meetings Statement – Chief James Carbin, Chairperson

The Open Public Meetings Act was read by Chairperson Carbin.

### III. Roll Call

#### Executive Committee

		<u>Attendance</u>
Joseph Jackson	Berlin Twp. BOFC #1	Present
Chief Steven Scholey	Bordentown BOFC #1	Present
James Turcich	Delran BOFC #1	Present
Chief James Carbin	Monroe BOFC #2	Present
Chief Christopher Burnett	Mt. Laurel Fire District #1	Present

#### Alternate Executive Committee

Franklin Jackson V	Haddon BOFC #1	Absent
Joseph Robinson	Beverly City BOFC	Present
Roger Butler	Cinnaminson BOFC #1	Present

#### Fund Commissioners

Robert MacFarland	Bordentown BOFC #2	Present
Stephen Earl	Brick BOFC #2	Absent
James Lepore, Jr.	Brick BOFC #3/Brick Joint	Absent
Ryan Lynch	Chesterfield/Hamilton BOFC#1	Absent
Jim D'Ambrosio	Commercial BOFC #3	Absent
Gerald Maresca	Englishtown BOFC #1	Absent
Brian Richardson	Florence BOFC #1	Absent
Philip Knast	Gloucester BOFC #1	Absent
Barry Engelbert	Gloucester BOFC #5	Absent
Chief Michael Brezee	Gloucester BOFC #6	Absent
John Campbell	Haddon BOFC #4	Absent
Bryan Malkiewicz	Hopewell Township BOFC	Absent
Brian Wright	Jamesburg BOFC #1	Absent
Frank Weindel	Lindenwold BOFC #1	Absent
John Marini	Manalapan BOFC #2	Absent
Chris Barkalow	Manasquan BOFC #1	Absent
Chief Robert Holmes	Marlboro BOFC #3	Absent
Larry Cier	Millstone BOFC#1	Absent
Vincent Diliato	Monroe BOFC #1	Absent
Joel Kaplan	Monroe BOFC #3	Absent
Thomas Hassett	Pine Hill BOFC #1	Absent



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Barbara Murphy referred to a snapshot of members' approval status for the cyber risk management program. She reminded members that they may already have the qualifications completed for Tier 1 or 2, to submit the checklists for approval of these Tiers pending the Tier 3 qualifications to become eligible for those levels' deductible reimbursements.

**3. Secretary – Joseph Jackson**

There was no report.

**4. Attorney – Saul Ewing Arnstein & Lehr, LLP – M. Paige Berry**

As per the report included in the agenda package.

**5. Treasurer's Report – Richard Lorentzen**

a. Approval of the Bill list for All Fund Years

**Motion** to approve the Bill List totaling \$790,736.88.

**Moved:** Joseph Jackson

**Seconded:** Chief Christopher Burnett

**Vote:** Approved: Unanimous    Nay:

b. Treasurer's Report

As per the report distributed at the meeting.

c. Investment Report

As per the report distributed at the meeting.

**6. Administrator – Public Entity Group Administrative Services (PEGAS)**

As per the report included in the agenda package.

a. 2022 Budget Update

Barbara Murphy stated that the MEL had released its preliminary 2022 budget and rate table. She stated that the potential impact from the recent workers' compensation pension offset changes, fire fighter cancer presumption and child abuse legislations would be taken into consideration as part of the 2022 budget process. Linda Wehner provided a brief overview of the pension offset changes. Discussion ensued and the consensus was to convene the finance subcommittee to discuss the issues affecting the 2022 budget and consider options to minimize the potential impact.

**7. Managed Care Organization – Medlogix**

As per the report included in the agenda package.

Chairperson Carbin expressed concerns regarding not receiving an acknowledgement of a recently submitted claim filed on the Medlogix website. Chief MacFarland stated that he had recently experienced a similar issue. Discussion ensued and Missy Pudimott stated that she would review the matter with their internal IT department to ensure that the issue had been resolved.

**8. Loss Control Specialist – J.A. Montgomery Risk Control**

As per the status report included in the agenda package.

Don Ruprecht stated that the 2021 loss control site surveys were in progress. He stated that the list of bulletins, MSI Live real-time, instructor-led, in-person and virtual trainings and videos continue to be updated and new trainings added to the website.

**C. Public Comment**

There was no public comment.

**D. Old Business**

There was no old business.

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## E. New Business

### 1. Public Hearing and Budget Adoption

- a. **Motion** to open the public hearing on the 2021 Fund Year Budget Revision #1.

**Moved:** Chief Christopher Burnett

**Seconded:** Joseph Jackson

**Vote:** Approved: Unanimous                      Nay:

- b. **Motion** to close the public hearing and adopt the 2021 Fund Year Budget Revision #1.

**Moved:** Chief Steven Scholey

**Seconded:** Joseph Jackson

**Vote:** Approved: Unanimous                      Nay:

## F. Claims Sub-Committee Report

### Authorization of Payments Recommended by the Claims Subcommittee.

**Motion** to ratify the July 15, 2021 Claims' Subcommittee Meeting Minutes.

**Moved:** Joseph Jackson

**Seconded:** James Turcich

**Vote:** Approved: Unanimous                      Nay:

## G. Closed Session

**Motion** to adjourn Open Session.

**Moved:** Chief Christopher Burnett

**Seconded:** Joseph Jackson

**Vote:** Approved: Unanimous                      Nay:

Open Session adjourned at 10:24 a.m.

## H. Open Session Resumes

**Motion** to return to Open Session.

**Moved:** James Turcich

**Seconded:** Joseph Jackson

**Vote:** Approved: Unanimous                      Nay:

Open Session resumed at 10:47 a.m.

## I. Claims Payment Authorization and Other Actions Established in Closed Session

**Motion** to approve claim payments and authorize actions established in Closed Session.

**Moved:** James Turcich

**Seconded:** Chief Steven Scholey

**Vote:** Approved: Unanimous                      Nay:

## J. Adjournment

**Motion** to adjourn the meeting.

**Moved:** Chief Christopher Burnett

**Seconded:** Joseph Jacksons

**Vote:** Approved: Unanimous                      Nay:

The meeting was adjourned at 10:50 a.m.

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The next meeting will be held at **9:30 a.m. on Wednesday, November 3, 2021.**

Respectfully Submitted,

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Authorized Signature