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**FIRST RESPONDER JOINT INSURANCE FUND**

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**EXECUTIVE COMMITTEE  
MEETING AGENDA  
May 8, 2019**

- I. Call to Order – Chairperson James Carbin**
- II. Open Public Meetings Statement – Chairperson James Carbin**
- III. Roll Call**
- IV. Flag Salute and Moment of Silence**
- V. Introduction of Guests**
- VI. Executive Committee Business**
  - A. Approval of the January 9, 2019 Reorganization and Executive Committee’s Open and Closed Meeting Minutes**
  - B. Reports**
    - 1. Chairperson – Chief James Carbin**
    - 2. MEL Delegate’s Report – Chief Mark Antozzeski**
    - 3. Secretary – Joseph Jackson**
    - 4. Actuarial Valuation as of 12/31/18 – Eric Bause, Actuarial Advantage**
    - 5. Financial Statement as of 12/31/18 – Shawn Gillon, Withum, Smith & Brown**
      - a. Resolution 2019-24 Certifying Review of Annual Audit
    - 6. Treasurer – Richard Lorentzen**
      - a. Approval of the Bill List for all Fund Years
      - b. Treasurer’s Report
      - c. Investment Report
    - 8. Attorney – Saul Ewing Arnstein & Lehr LLP – M. Paige Berry**
    - 9. Administrator – Public Entity Group Administrative Services**
      - a. Summary of Topics
    - 10. Claims Servicing Organization – Highland Claim Services, Inc.**
    - 11. Managed Care Services – Medlogix**
    - 12. Loss Control Specialist – J. A. Montgomery Risk Control Services**
  - C. Old Business**
  - D. New Business**
    - 1. Motion to open the public hearing on the 2018 Fund Year Budget Rev. #1
    - 2. Motion to close the public hearing and adopt the 2018 Fund Year Budget Rev. #1
    - 3. Motion to open the public hearing on the 2019 Fund Year Budget Rev. #1
    - 4. Motion to close the public hearing and adopt the 2019 Fund Year Budget Rev. #1
  - E. Public Comment**

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**F. Closed Session (if needed)**

1. Claims and Contractual Matters, as required.

**G. Open Session Resumes**

1. Payment Authorizations and Other Actions Established in Closed Session.

**H. Claims Sub-Committee Report**

- A. Motion to ratify the February 28, 2019 Claims Sub-Committee Meeting Minutes

**VII. Adjournment**

The next meeting is scheduled for **September 25, 2019** at 9:30 a.m. at the Mount Laurel Fire Dist. #1.