

FIRST RESPONDER JOINT INSURANCE FUND

GENERAL FUND AND EXECUTIVE COMMITTEE'S MEETING MINUTES

September 20, 2017

I. Call to Order – Chief James Carbin, Chairperson

The meeting was called to order at 9:37 a.m. by Chairperson Carbin.

II. Open Public Meetings Statement – Chief James Carbin, Chairperson

The Open Public Meetings Act was read by Chairperson Carbin.

III. Roll Call

Executive Committee

| | | <u>Attendance</u> |
|-----------------------|---------------------|--------------------------|
| Joseph Jackson | Berlin Twp. BOFC #1 | Present |
| James Turcich | Delran BOFC #1 | Present |
| John Retalis | Hamilton BOFC #7 | Absent |
| Chief Mark Antozzeski | Hamilton BOFC #9 | Present |
| Chief James Carbin | Monroe BOFC #2 | Present |

Alternate Executive Committee

| | | |
|----------------------|--------------------|--------|
| Chief Kevin Mullen | Florence BOFC #1 | Absent |
| Franklin Jackson V | Haddon BOFC #1 | Absent |
| Chief Steven Scholey | Bordentown BOFC #1 | Absent |

Fund Commissioners

| | | |
|----------------------|---------------------------|---------|
| Michael Danbury | Bordentown BOFC #2 | Absent |
| Stephen Earl | Brick BOFC #2 | Absent |
| James Lepore, Jr. | Brick BOFC #3/Brick Joint | Absent |
| Charles Jones | Chesterfield BOFC#2 | Absent |
| Richard Dietrich | Cinnaminson BOFC #1 | Absent |
| Jim D'Ambrosio | Commercial BOFC #3 | Absent |
| Gerald Maresca | Englishtown BOFC #1 | Absent |
| Philip Knast | Gloucester BOFC #1 | Absent |
| Barry Engelbert | Gloucester BOFC #5 | Absent |
| Chief Michael Brezee | Gloucester BOFC #6 | Present |
| James Hawcoe | Haddon BOFC #4 | Absent |
| Gene Argenti | Hamilton BOFC #2 | Absent |
| Steven Kraemer | Hamilton BOFC #3 | Absent |
| Richard Coleman | Hamilton BOFC #4 | Absent |
| Timothy Lynch | Hopewell Township BOFC | Absent |
| Rodolfo Brito | Jackson BOFC #3 | Absent |
| Brian Wright | Jamesburg BOFC #1 | Absent |
| Michael Nolan | Lindenwold BOFC #1 | Present |
| John Marini | Manalapan BOFC #2 | Absent |
| Chief Robert Holmes | Marlboro BOFC #3 | Absent |

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|-----------------------------|-----------------------------|---------|
| Larry Cier | Millstone BOFC#1 | Absent |
| Vincent Dilieto | Monroe BOFC #1 | Absent |
| Gerald Kaplan | Monroe BOFC #3 | Absent |
| Dep. C. Christopher Burnett | Mt. Laurel Fire District #1 | Present |
| Thomas Hassett | Pine Hill BOFC #1 | Absent |
| Krishna Jagannathan | Plainsboro BOFC #1 | Absent |
| Norman Stelling | Wall Twp. BOFC #1 | Absent |
| Chief Patrick Dolgos | Washington BOFC #1 | Absent |

Also Present

| | |
|--------------------|---------------------------------------|
| Chuck Hartsoe | PEGAS |
| Barbara Murphy | PEGAS/Risk & Loss Managers, Inc. |
| Michaelene Miller | |
| M. Paige Berry | Saul Ewing, LLP |
| Lisa Pflug | Highland Claim Services, Inc. |
| Rich Lorentzen | Treasurer |
| Don Ruprecht | J.A. Montgomery Risk Control Services |
| Taylor Jacob | Consolidated Services Group |
| Maria Longworth | |
| Bonnie Ridolfino | Hardenbergh Insurance Group |
| Danielle Colaianni | |
| Skip Bean | Henry Bean & Sons Insurance |
| Roger Leonard | Leonard-O'Neill Insurance Group |
| Patricia Leonard | |
| Ryan Jones | Rue Insurance |

IV. **Flag Salute and Moment of Silence**

V. **Introduction of Guests**

Taylor Jacob introduced Maria Longworth of CSG.

VI. **Executive Committee Business**

A. **Approval of the May 10, 2017 General Fund and Executive Committee's Open and Closed Meeting Minutes.**

Motion to approve the May 10, 2017 General Fund and Executive Committee's Open and Closed Meeting Minutes.

Moved: Chief Mark Antozzeski

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

B. **Reports**

1. **Chairperson – Chief James Carbin**

There was no report.

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2. MEL Delegate's Report – Chief Mark Antozzeski

As per the report included in the agenda package.

The administrator stated that the MEL had released its preliminary rate table and budget numbers for the 2018 fund year.

3. Secretary – Chief Mark Antozzeski

There was no report.

4. Attorney – Saul Ewing, LLP – M. Paige Berry

As per the report included in the agenda package.

5. Treasurer's Report – Richard Lorentzen

a. Approval of the Bill list for fund years 2009 through 2017

Motion to approve the Bill List totaling \$877,263.08 for fund years 2009 through 2017.

Moved: James Turcich

Seconded: Chief Mark Antozzeski

Vote: Approved: Unanimous Nay:

b. Treasurer's Report

As per the report distributed at the meeting.

c. Investment Report

As per the report distributed at the meeting.

6. Administrator – Public Entity Group Administrative Services (PEGAS)

As per the report included in the agenda package.

The administrator stated that he had attended and distributed marketing materials in the FIRST booth at the recent New Jersey Firemen's Convention in Wildwood.

7. Claims' Servicing Organization – Highland Claim Services, Inc.

There was no report.

8. Managed Care Organization – Consolidated Services Group

As per the report included in the agenda package.

9. Loss Control Specialist – J.A. Montgomery Risk Control

As per the status report included in the agenda package.

C. Public Comment

There was no public comment.

D. New Business

There was no new business.

E. Old Business

There was no old business.

F. New Business

1. 2017 Fund Year Budget Revision #1

The administrator stated that the 2017 fund year budget was revised to reflect changes in the Fund's membership.

a. **Motion** to introduce the 2017 Fund Year Budget Revision #1

Moved: James Turcich

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay

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G. Closed Session

Motion to adjourn Open Session.

Moved: Chief Mark Antozzeski

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

Open Session adjourned at 10:08 a.m.

H. Open Session Resumes

Motion to return to Open Session.

Moved: Joseph Jackson

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

Open Session resumed at 10:20 a.m.

I. Claims Payment Authorization and Other Actions Established in Closed Session

Motion to approve claim payments and authorize actions established in Closed Session.

Moved: James Turcich

Seconded: Chief Mark Antozzeski

Vote: Approved: Unanimous Nay:

J. Claims Sub-Committee Report

Authorization of Payments Recommended by the Claims Subcommittee.

Motion to ratify the May 30, 2017 and August 2, 2017 Claims' Subcommittee Meeting Minutes.

Moved: Chief Mark Antozzeski

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

K. Adjournment

Motion to adjourn the meeting.

Moved: Chief Mark Antozzeski

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

The meeting was adjourned at 10:26 p.m.

The next meeting will be held at **9:30 a.m. on Friday, November 8, 2017** at the Hamilton Township Board of Fire Commissioners #9.

Respectfully Submitted,

Authorized Signature