

FIRST RESPONDER JOINT INSURANCE FUND

GENERAL FUND AND EXECUTIVE COMMITTEE'S MEETING MINUTES

November 8, 2017

I. Call to Order – James Turcich, Vice Chairperson

The meeting was called to order at 9:35 a.m. by Vice Chairperson Turcich.

II. Open Public Meetings Statement – James Turcich, Vice Chairperson

The Open Public Meetings Act was read by Vice Chairperson Turcich.

III. Roll Call

Executive Committee

		<u>Attendance</u>
Joseph Jackson	Berlin Twp. BOFC #1	Present
James Turcich	Delran BOFC #1	Present
John Retalis	Hamilton BOFC #7	Present
Chief Mark Antozzeski	Hamilton BOFC #9	Present
Chief James Carbin	Monroe BOFC #2	Absent

Alternate Executive Committee

Chief Kevin Mullen	Florence BOFC #1	Absent
Franklin Jackson V	Haddon BOFC #1	Absent
Chief Steven Scholey	Bordentown BOFC #1	Present

Fund Commissioners

Michael Danbury	Bordentown BOFC #2	Absent
Stephen Earl	Brick BOFC #2	Absent
James Lepore, Jr.	Brick BOFC #3/Brick Joint	Absent
Charles Jones	Chesterfield BOFC#2	Absent
Richard Dietrich	Cinnaminson BOFC #1	Absent
Jim D'Ambrosio	Commercial BOFC #3	Absent
Gerald Maresca	Englishtown BOFC #1	Absent
Philip Knast	Gloucester BOFC #1	Absent
Barry Engelbert	Gloucester BOFC #5	Absent
Chief Michael Brezee	Gloucester BOFC #6	Absent
James Hawcoe	Haddon BOFC #4	Absent
Gene Argenti	Hamilton BOFC #2	Absent
Steven Kraemer	Hamilton BOFC #3	Present
Richard Coleman	Hamilton BOFC #4	Absent
Timothy Lynch	Hopewell Township BOFC	Absent
Rodolfo Brito	Jackson BOFC #3	Absent
Brian Wright	Jamesburg BOFC #1	Absent
Michael Nolan	Lindenwold BOFC #1	Absent
John Marini	Manalapan BOFC #2	Absent
Chief Robert Holmes	Marlboro BOFC #3	Absent

FIRST RESPONDER JOINT INSURANCE FUND

Larry Cier	Millstone BOFC#1	Absent
Vincent Dilieto	Monroe BOFC #1	Absent
Gerald Kaplan	Monroe BOFC #3	Absent
Dep. C. Christopher Burnett	Mt. Laurel Fire District #1	Present
Thomas Hassett	Pine Hill BOFC #1	Absent
Krishna Jagannathan	Plainsboro BOFC #1	Absent
Norman Stelling	Wall Twp. BOFC #1	Absent
Chief Patrick Dolgos	Washington BOFC #1	Absent

Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing, LLP
Taylor Jacob	Consolidated Services Group
Lisa Pflug	Highland Claim Services, Inc
Don Ruprecht	J.A. Montgomery Risk Control
Richard Lorentzen	Treasurer
Jack Dibble	AJ Gallagher
John Latimer	Barclay Group
Tim Latimer	
Roger Butler	
Steve Walsh	EJA/Capacity Insurance
Bonnie Ridolfino	Hardenbergh Insurance Group
Skip Bean	Henry D. Bean and Sons
Roger Leonard	Leonard-O'Neill Insurance Group
Ryan Jones	Rue Insurance
Michael McGrath	VanDyk Group

IV. Flag Salute and Moment of Silence

V. Introduction of Guests

There were no introductions.

VI. General Fund Business

There was no general fund business.

VII. Executive Committee Business

A. Approval of the September 20, 2017 General Fund and Executive Committee's Open and Closed Meeting Minutes

Motion to approve the September 20, 2017 General Fund and Executive Committee's Open and Closed Meeting Minutes.

Moved: Chief Mark Antozzeski

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

FIRST RESPONDER JOINT INSURANCE FUND

B. Reports

1. Vice Chairperson – James Turcich

There was no report.

2. MEL Delegate’s Report – Chief Mark Antozzeski

Chief Antozzeski stated that a bulletin had been recently sent to members regarding an enhancement in coverage to fire trucks over 15 years old. He stated that the trucks would be valued at the lesser of replacement cost or the stated values reported to the Fund. He stated that members should review their schedules to determine if they wish to adjust the values of those trucks.

Chief Antozzeski also stated that effective December 1, 2017 the TULIP program was being terminated. The administrator stated that the TULIP program was a “special events” policy that was offered outside of the Fund’s program and that members should contact their risk management consultants for alternative coverage.

3. Secretary – Chief Mark Antozzeski

There was no report.

4. Attorney – Saul Ewing, LLP

The fund attorney provided a legislative update.

5. Treasurer’s Report – Richard Lorentzen

a. Approval of the Bill List for fund years 2009 through 2017

Motion to approve the treasurer’s report totaling \$311,995.30 for fund years 2009 through 2017.

Moved: Joseph Jackson

Seconded: Chief Mark Antozzeski

Vote: Approved: Unanimous Nay:

b. Treasurer’s Report

As per the report distributed at the meeting.

c. Investment Status

As per the report distributed at the meeting.

6. Administrator – Public Entity Group Administrative Services (PEGAS)

As per the memorandum included in the agenda package.

a. Financial Fast Track

The administrator reviewed the financial fast track report as of September 30, 2017, included in the agenda package. He stated that the fast track was a snapshot of the Fund’s financials.

7. Claims’ Servicing Organization – Highland Claim Services, Inc.

There was no report.

8. Managed Care Organization – Consolidated Services Group

As per the report included in the agenda package.

9. Loss Control Specialist – J.A. Montgomery Risk Control

Don Ruprecht reviewed the safety director’s recent activities.

C. Old Business

There was no old business.

FIRST RESPONDER JOINT INSURANCE FUND

D. Closed Session

Motion to adjourn Open Session.

Moved: Joseph Jackson

Seconded: John Retalis

Voted: Approved: Unanimous Nay:

Open Session adjourned at 9:56 a.m.

E. Open Session Resumes

Motion to return to Open Session.

Moved: James Turcich

Seconded: Chief Mark Antozzeski

Vote: Approved: Unanimous Nay:

Open Session resumed at 10:05 a.m.

F. Claims Payment Authorization and Other Actions Established in Closed Session

Motion to approve claim payments and authorize actions established in closed session.

Moved: Joseph Jackson

Seconded: Chief Mark Antozzeski

Vote: Approved: Unanimous Nay:

G. New Business

1. Public Hearing and Budget Adoption

The administrator stated that the budget was revised to reflect changes in the membership.

a. **Motion** to open the public hearing on the 2017 Fund Year Budget Revision #1.

Moved: James Turcich

Seconded: John Retalis

Vote: Approved: Unanimous Nay

b. **Motion** to close the public hearing and adopt the 2017 Fund Year Budget Revision #1.

Moved: James Turcich

Seconded: John Retalis

Vote: Approved: Unanimous Nay

1. Introduction of the 2018 Fund Year Budget and Certifying the Assessments

Motion to introduce the FIRST 2018 Fund Year Budget and Certify the Assessments.

Moved: Chief Mark Antozzeski

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay

H. Public Comment

There was no public comment.

VIII. Adjournment

Motion to adjourn the meeting.

Moved: Joseph Jackson

Seconded: Chief Mark Antozzeski

Vote: Approved: Unanimous Nay:

FIRST RESPONDER JOINT INSURANCE FUND

The meeting was adjourned at 10:15 a.m.

The next meeting will be held at **9:30 a.m. on December 6, 2017** at the Delran BOFC #1.

Respectfully Submitted,

Authorized Signature