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**FIRST RESPONDER JOINT INSURANCE FUND**

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**EXECUTIVE COMMITTEE  
MEETING AGENDA  
May 5, 2021**

- I. Call to Order – Chairperson James Carbin**
- II. Open Public Meetings Statement – Chairperson James Carbin**
- III. Roll Call**
- IV. Executive Committee Business**
  - A. Approval of the January 6, 2021 Reorganization and Executive Committee’s Open and Closed Meeting Minutes**
  - B. Reports**
    - 1. Chairperson – Chief James Carbin**
    - 2. MEL Delegate’s Report – Chief Steven Scholey**
    - 3. Secretary – Joseph Jackson**
    - 4. Actuarial Valuation as of 12/31/20 – Kyle Mrotek, Actuarial Advantage**
    - 5. Financial Statement as of 12/31/20 – Shawn Gillon, Withum, Smith & Brown**
      - a. Resolution 2021-27 Certifying Review of Annual Audit
    - 6. Treasurer – Richard Lorentzen**
      - a. Approval of the Bill List for all Fund Years
      - b. Treasurer’s Report
      - c. Investment Report
    - 8. Attorney – Saul Ewing Arnstein & Lehr LLP – M. Paige Berry**
    - 9. Administrator – Public Entity Group Administrative Services**
      - a. Summary of Topics
    - 10. Claims Servicing Organization – Highland Claim Services, Inc.**
    - 11. Managed Care Services – Medlogix**
    - 12. Loss Control Specialist – J. A. Montgomery Risk Control Services**
  - C. Old Business**
  - D. New Business**
    - 1. Resolution 2021-28 Approving Addendum to Borden Perlman Risk Management Consultants Agreement
    - 2. Resolution 2021-29 Adopting an Amended Risk Management Plan
    - 3. Introduction of the 2021 Budget Revision #1.
  - E. Public Comment**
  - F. Claims Sub-Committee Report**
    - A. Motion to ratify the March 3, 2021 Claims Sub-Committee Meeting Minutes
  - G. Closed Session (if needed)**
    - 1. Claims and Contractual Matters, as required.

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**H. Open Session Resumes**

1. Payment Authorizations and Other Actions Established in Closed Session.

**V. Adjournment**

The next meeting is scheduled for **September 22, 2021.**