
FIRST RESPONDER JOINT INSURANCE FUND

**EXECUTIVE COMMITTEE
MEETING AGENDA
May 11, 2016**

- I. Call to Order – Chairperson James Carbin**
- II. Open Public Meetings Statement – Chairperson James Carbin**
- III. Roll Call**
- IV. Flag Salute and Moment of Silence**
- V. Introduction of Guests**
- VI. Executive Committee Business**
 - A. Approval of the January 13, 2016 Reorganization and Executive Committee’s Open and Closed Meeting Minutes**
 - B. Reports**
 - 1. Chairperson – Chief James Carbin**
 - 2. MEL Delegate’s Report – Chief James Carbin**
 - 3. Secretary – Chief Mark Antozzeski**
 - 4. Actuarial Valuation as of 12/31/15 - Eric Bause, The Actuarial Advantage**
 - 5. Financial Statement as of 12/31/15- Withum, Smith & Brown**
 - a. Resolution 2016-22 Certifying Review of Annual Audit
 - 6. Treasurer – Richard Lorentzen**
 - a. Approval of the 2009 through 2016 Bill List
 - b. Treasurer’s Report
 - c. Investment Report
 - 7. Attorney – Saul Ewing, LLP - M. Paige Berry**
 - 8. Administrator - Public Entity Group Administrative Services**
 - a. Summary of Topics
 - 9. Claims Servicing Organization – Highland Claim Services, Inc.**
 - 10. Managed Care Services - Consolidated Services Group**
 - 11. Loss Control Specialist - J. A. Montgomery Risk Control Services**
 - C. Old Business**
 - D. New Business**
 - 1. Motion to Introduce the 2016 Fund Year Budget Rev. #1
 - E. Public Comment**
 - F. Closed Session (if needed)**
 - 1. Claims and Contractual Matters, as required.

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G. Open Session Resumes

1. Payment Authorizations and Other Actions Established in Closed Session.

H. Claims Sub-Committee Report

- A. Motion to ratify the March 3, 2016 Claims Sub-Committee Meeting Minutes

VII. Adjournment

The next meeting is scheduled for **September 14, 2016** at 9:30 a.m. at the Monroe Township BOFC #2.