

**FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA  
January 11, 2017**

- I. Call to Order**
- II. Open Public Meetings Statement**
- III. Roll Call**
- IV. Flag Salute and Moment of Silence**
- V. Introduction of Guests**
- VI. General Fund Business**
  - A. Resolutions 17-01 through 17-03**
    - 1. Authorizing the Election of the Fund's Officers
    - 2. Authorizing the Election of the Executive Committee
    - 3. Authorizing the Election of the Alternate Committee Members
  - B. Appointment of MEL Delegate**
- VII. Adjournment**

**EXECUTIVE COMMITTEE'S  
REORGANIZATION MEETING AGENDA  
January 11, 2017**

- I. Call to Order**
- II. Open Public Meetings Statement**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Executive Committee Business**
  - A. Approval of the December 7, 2016 Executive Committee's Open and Closed Meeting Minutes**
  - B. Reports**
    - 1. Chairperson**
    - 2. MEL Delegate**
    - 3. Secretary**
    - 4. Attorney – Saul Ewing, LLP - M. Paige Berry**
      - Resolutions – 2017-04 through 2017-20
      - a. Authorizing the Award of a Non-Fair and Open Contract for Services with Actuary – The Actuarial Advantage 2017-04
      - b. Authorizing the Award of a Non-Fair and Open Contract for Services with Attorney – Saul Ewing LLP 2017-05
      - c. Authorizing the Award of a Non-Fair and Open Contract for Services with Auditor – Withum, Smith & Brown 2017-06
      - d. Authorizing the Award of a Non-Fair and Open Contract for Services with Claims Servicing – Highland Claim Services, Inc. 2017-07
      - e. Authorizing the Award of a Non-Fair and Open Contract with Custodian of Funds – Richard Lorentzen 2017-08
      - f. Authorizing the Execution of Contract with Investment Manager – PFM Asset Management, LLC 2017-09
      - g. Authorizing the Award of a Non-Fair and Open Contract for Services with Loss Control/ Safety Administrator – J.A. Montgomery Risk Control 2017-10
      - h. Appointing Litigation Defense Counsel – 2017-11
      - i. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained –2017-12
      - j. Appointment of Public Agency Compliance Officer – 2017-13
      - k. Adoption of the Cash Management Plan for the 2017 Fund Year – 2017-14
        - (1) Appointment of the Finance Subcommittee
      - l. Designation of Official Depositories – 2017-15

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**FIRST RESPONDER JOINT INSURANCE FUND**

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- m. Designation of Individuals Authorized as the Fund's Signatories for the 2017 Fund Year – 2017-16
  - n. Adoption of Meeting Place, Schedule and Official Newspapers for the 2017 Fund Year –2017-17
  - o. Establishment of Interest Rate on Delinquent Assessments for the 2017 Fund Year – 2017-18
  - p. Approval of Highland Claim Services, Inc. as a Certifying and Approving Officer – 2017-19
  - q. Approval of the Claims' Committee members as a Certifying and Approving Officer – 2017-20
    - (1) Appointment of the Claims Sub-Committee
  - r. Authorizing the Award of a Non-Fair and Open Contract for Services with Managed Care Organization – Consolidated Services Group 2017-21
- 5. Treasurer – Richard Lorentzen**
- a. Approval of the Bill List for Fund Years 2009 through 2017
  - b. Treasurer's Report
  - c. Investment Status
- 6. Administrator - Public Entity Group Administrative Services**
- a. Summary of Topics
- 7. Loss Control Specialist – J.A. Montgomery Risk Control**
- 8. Managed Care Services – Consolidated Services Group**
- C. Old Business**
- D. New Business**
- 1. Motion to open the public hearing on the 2017 Fund Year Budget**
  - 2. Motion to close the public hearing and adopt the 2017 Fund Year Budget**
- E. Public Comment**
- F. Closed Session (if needed)**
- 1. Claims and Contractual Matters, as required.
- G. Open Session Resumes**
- 1. Payment Authorizations and Other Actions Established in Closed Session.
- H. Claims Subcommittee Report**
- 1. Motion to ratify the November 22, 2016 Claims Subcommittee Meeting Minutes.
- I. Adjournment**

**The next meeting will be held on May 10, 2017 at the Monroe BOFC #2.**