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**FIRST RESPONDER JOINT INSURANCE FUND**

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**GENERAL FUND AND EXECUTIVE COMMITTEE  
MEETING AGENDA  
September 20, 2017**

- I. Call to Order – Chairperson James Carbin**
- II. Open Public Meetings Statement – Chairperson James Carbin**
- III. Roll Call**
- IV. Flag Salute and Moment of Silence**
- V. Introduction of Guests**
- VI. Executive Committee Business**
  - A. Approval of the May 10, 2017 Executive Committee’s Open and Closed Meeting Minutes**
  - B. Reports**
    - 1. Chairperson – Chief James Carbin**
    - 2. MEL Delegate’s Report – Chief Mark Antozzeski**
    - 3. Secretary – Chief Mark Antozzeski**
    - 4. Attorney – Saul Ewing, LLP - M. Paige Berry**  
**Treasurer – Richard Lorentzen**
      - a. Approval of the 2009 through 2017 Bill List
      - b. Treasurer’s Report
      - c. Investment Report
    - 5. Administrator - Public Entity Group Administrative Services**
      - a. Summary of Topics
    - 6. Claims Servicing Organization – Highland Claim Services, Inc.**
    - 7. Managed Care Services - Consolidated Services Group**
    - 8. Loss Control Specialist - J.A. Montgomery Risk Control Services**
  - C. Old Business**
  - D. New Business**
  - E. Public Comment**
  - F. Closed Session (if needed)**
    - 1. Claims and Contractual Matters, as required
  - G. Open Session Resumes**
    - 1. Payment Authorizations and Other Actions Established in Closed Session

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**H. Claims Subcommittee Report**

1. Motion to ratify the May 30, 2017 and August 2, 2017 Claims Subcommittee Meeting Minutes.

**VII. Adjournment**

**The next meeting is scheduled for November 8, 2017 at the Hamilton Township Board of Fire Commissioners #9.**