

**FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA  
January 13, 2016**

- I. Call to Order**
- II. Open Public Meetings Statement**
- III. Roll Call**
- IV. Flag Salute and Moment of Silence**
- V. Introduction of Guests**
- VI. General Fund Business**
  - A. Resolutions 16-01 through 16-03**
    - 1. Authorizing the Election of the Fund's Officers
    - 2. Authorizing the Election of the Executive Committee
    - 3. Authorizing the Election of the Alternate Committee Members
  - B. Appointment of MEL Delegate**
- VII. Adjournment**

EXECUTIVE COMMITTEE'S  
REORGANIZATION MEETING AGENDA  
January 13, 2016

- I. Call to Order
- II. Open Public Meetings Statement
- III. Roll Call
- IV. Introduction of Guests
- V. Executive Committee Business
  - A. **Approval of the December 9, 2015 Executive Committee's Open Meeting Minutes**
  - B. **Reports**
    1. **Chairperson**
    2. **MEL Delegate**
    3. **Secretary**
    4. **Attorney – Saul Ewing, LLP - M. Paige Berry**

Resolutions – 2016-04 through 2016-20

      - a. Authorizing the Award of a Non-Fair and Open Contract for Services with Actuary – The Actuarial Advantage 2016-04
      - b. Authorizing the Award of a Non-Fair and Open Contract for Services with Attorney – Saul Ewing LLP 2016-05
      - c. Authorizing the Award of a Non-Fair and Open Contract for Services with Auditor – Withum, Smith & Brown 2016-06
      - d. Authorizing the Award of a Non-Fair and Open Contract for Services with Claims Servicing – Highland Claim Services, Inc. 2016-07
      - e. Authorizing the Award of a Non-Fair and Open Contract with Custodian of Funds – Richard Lorentzen 2016-08
      - f. Authorizing the Execution of Contract with Investment Manager – PFM Asset Management, LLC 2016-09
      - g. Authorizing the Award of a Non-Fair and Open Contract for Services with Loss Control/ Safety Administrator – J.A. Montgomery Risk Control 2016-10
      - h. Appointing Litigation Defense Counsel – 2016-11
      - i. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained –2016-12
      - j. Appointment of Public Agency Compliance Officer – 2016-13
      - k. Adoption of the Cash Management Plan for the 2016 Fund Year – 2016-14
        - (1) Appointment of the Finance Subcommittee
      - l. Designation of Official Depositories – 2016-15

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**FIRST RESPONDER JOINT INSURANCE FUND**

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- m. Designation of Individuals Authorized as the Fund's Signatories for the 2016 Fund Year – 2016-16
- n. Adoption of Meeting Place, Schedule and Official Newspapers for the 2016 Fund Year –2016-17
- o. Establishment of Interest Rate on Delinquent Assessments for the 2016 Fund Year – 2016-18
- p. Approval of Highland Claim Services, Inc. as a Certifying and Approving Officer – 2016-19
- q. Approval of the Claims' Committee members as a Certifying and Approving Officer – 2016-20
  - (1) Appointment of the Claims Sub-Committee
- r. Approval of Risk Management Consultants for the 2016 Fund Year – 2016-21

**5. Treasurer – Richard Lorentzen**

- a. Approval of the Bill List for Fund Years 2009 through 2016
- b. Treasurer's Report
- c. Investment Status

**6. Administrator - Public Entity Group Administrative Services**

- a. Summary of Topics

**7. Loss Control Specialist – J.A. Montgomery Risk Control**

**8. Managed Care Services – Consolidated Services Group**

**C. Old Business**

**D. New Business**

**E. Public Comment**

**F. Closed Session (if needed)**

- 1. Claims and Contractual Matters, as required.

**G. Open Session Resumes**

- 1. Payment Authorizations and Other Actions Established in Closed Session.

**H. Adjournment**

**The next meeting will be held on May 11, 2016 at the Delran BOFC #1.**